

Sponsorship & Exhibition Brochure



38th AIVC Conference

6th TightVent Conference

4th venticool Conference

Ventilating healthy
low-energy buildings

13 - 14
September 2017

Crowne Plaza Hotel
Nottingham UK



 **Conference Secretariat**

15, Mesogeion Ave. 115 26, Athens, Greece

Tel : +30 210 7499300/318 Fax : +30 210 7705752

web site: www.aivc2017conference.org , www.triaenacongress.gr

e-mail: secretariat@aivc2017conference.org

Contact Person: Mrs Georgia Kateriniou

CONFERENCE FUND RAISING

Itemised Sponsorships

Conference sponsor package 01: Full page and acknowledgement in final program

It will be printed in 200 copies, which will be distributed to all registered participants on-site.

- * **Sponsor's benefits:**
 - The specific full page(s) will be available for sponsor's message or advertisement
 - The sponsor's name will be acknowledged in the Final Program and on the conference website

* **Sponsorship fee:**

€ 1000 front or back cover inside page

€ 600 per inside page

Note: (*) This package does not include free registration or participation to the conference.

Conference sponsor package 02: Advertising material in conference bags

An opportunity exists for advertising material to be inserted into the conference bag, which will be handed out to all participants.

- * **Sponsor's benefits:**
 - The sponsor's name will be acknowledged in the Final Program and on the conference website

* **Sponsorship fee:** € 1000 per insertion

Notes:

(*) This package does not include free registration or participation to the conference.

(**) Specifications of insertion (weight, number of pages and size) should be sent to Secretariat for approval

Conference sponsor package 03: Company logo on conference bags

Sponsorship* of the conference bag is geared for a company that requires high visibility, since the company's name stands out not only at the time of the conference but also long after the event. The estimated number is 250 pieces.

- * **Sponsor's benefits:**
 - The sponsor's logo will be printed on the bag along with the Conference logo
 - The sponsor's name will be acknowledged in the Final Program and on the conference website

* **Sponsorship fee:** € 3000

Notes:

(*) The conference bags may be provided by the sponsor (if they wish) under the condition that the final selection will be approved by the Organizing Committee.

(**) This package does not include free registration or participation to the conference

Conference sponsor package 04: Conference Material

In each participant's bag, apart from the conference editions and insertions, there will also be placed:

- 1 ball pen
- 1 plastic holder / Lanyard
- 1 note pad
- 1 conference badge

The number of each item is estimated to 200 pieces.

- * Sponsor's benefits:**
- The sponsor's name will be acknowledged in the Final Program and on the conference website
 - Company's name will be printed on the conference notepad & pen along with the conference logo. (*)

- * Sponsorship fee:**
- for Ball Pen € 600**
 - for Note Pad € 800**
 - for Plastic Holder/ Lanyard € 750**
 - for Conference Badge € 550**

Note: (*) The sponsor will be responsible for the cost of purchasing the pads and pens. The organisers are also pleased to make these arrangements on your behalf, at your cost. The final selection will be approved by the Organizing Committee

(**) This package does not include free registration or participation to the conference.

Conference sponsor package 05: Company Logo and link on the website

Effective signage/promotion is key to the success of a conference and is constantly referred to by delegates. This is an excellent opportunity for high visibility of the company's name and link through the official website of the conference <http://aivc2017conference.org/>
Logo will appear on a designated area on the website.

- * Sponsor's benefits:**
- The sponsor's name will be acknowledged in the Final Program and on the conference website, logo & link will remain at the conference official website till hosting period ends (appx 2 years)

- * Sponsorship fee: € 500**

Note: (*) This package does not include free registration or participation to the conference.

Conference sponsor package 06: Welcome Reception

The Welcome Reception will be attended by all registered delegates.

- * Sponsor's benefits:**
- The sponsor's name will be acknowledged in the Final Program and on the conference website
 - The sponsor can place at the welcome cocktail area, advertising banners, flags and napkins with the company's logo (the cost for the creation & production of those materials is not included in the sponsorship fee)

- * Sponsorship fee: € 2.000**

Note: (*) This package does not include free registration or participation to the conference.

Conference sponsor package 07: Coffee Breaks

- * Sponsor's benefits:**
 - The sponsor's name will be acknowledged in the Final Program and on the conference website
 - The sponsor can place at the coffee break area, advertising banners, flags and napkins with the company's logo (the cost for the creation & production of those materials is not included in the sponsorship fee)

- * Sponsorship fee: € 600 per coffee break**

Note: (*) This package does not include free registration or participation to the conference.

Conference sponsor package 08: Gala Dinner

The Gala dinner will take place at a local restaurant and will be optional for all registered delegates.

- * Sponsor's benefits:**
 - The sponsor's name will be acknowledged in the Final Program and on the conference website
 - The sponsor can place at the dinner area, advertising banners, flags and napkins with the company's logo (the cost for the creation & production of those materials is not included in the sponsorship fee)

- * Sponsorship fee: € 2.000**

Note: (*) This package does not include free registration or participation to the conference.

Conference sponsor package 09: Commercial Exhibition

The exhibition will be located at the Crowne Plaza Hotel. The Conference programme will be structured to maximise the opportunity for delegates to visit the commercial exhibition.

*** Sponsor's benefits:** - The sponsor's name will be acknowledged in the Final Program and on the conference website

-Free participation for 1 person to the conference exhibition, coffee breaks and lunches

Please note the following:

- Space will be confirmed based on the date of receiving the request, after the priority of selection.

*** Exhibition costs:**

Floor Space rental (unconstructed stand)

Typical floor space : 9 m² (3X3): € 1500

The floor space includes:

1. One (1) power socket (500W)
2. One (1) table & two (2) chairs

Conference sponsor package 10: Joining TightVent or venticool as member

TightVent and venticool Gold and Diamond partners are automatically conference sponsors and entitled for insertions in conference bags and a commercial exhibition (packages 02 and 09).

TightVent Silver partners are entitled to package 02.

Let us know if you are interested to join [TightVent](#) or [venticool](#)

Important Notes

(VAT) of 24% is not included in the above indicated rates

Packages 06,07 & 08 are not subject to VAT

Companies member of VIES System VAT not apply

APPLICATION FORM

**38th AIVC Conference
6th TightVent Conference
4th venticool Conference**

Ventilating healthy low-energy buildings

**13-14 September 2017
Crowne Plaza Hotel, Nottingham, UK**

COMPANY DETAILS

COMPANY'S NAME : _____

ADDRESS : _____

TELEPHONE : _____

FAX : _____

E-mail : _____

TAX REG. NO : _____

CONTACT PERSON : _____

POSITION : _____

DATE: _____

SIGNATURE: _____

Our company is interested in sponsoring the following:

<u>Type of Service</u>	<u>Description</u>
1. Full page and acknowledgement in final program	<input type="checkbox"/> Front cover inside page <input type="checkbox"/> Back cover inside page <input type="checkbox"/> Inside page
2. Advertising material in conference bags	<input type="checkbox"/>
3. Company logo on conference Bags	<input type="checkbox"/> to provide <input type="checkbox"/> to sponsor
4. Conference Material	<input type="checkbox"/> to provide <input type="checkbox"/> to sponsor <input type="checkbox"/> Ball Pen <input type="checkbox"/> Note Pad <input type="checkbox"/> Plastic Holder/ Lanyard <input type="checkbox"/> Conference Badge
5. Company Logo & Link on the web	<input type="checkbox"/>
6. Welcome Reception	<input type="checkbox"/>
7. Coffee Breaks	<input type="checkbox"/>
8. Gala Dinner	<input type="checkbox"/>
9. Commercial Exhibition	Total requested aream ² <input type="checkbox"/> Option (space only)

PLEASE RETURN THIS RESERVATION FORM TO:

TRIAENA TOURS & CONGRESS S.A.
TEL: +30 210 7499300/318 - FAX: +30 210 7705752
e-mail : secretariat@aivc2017conference.org
To the attention of: Mrs. Georgia Kateiriniou

Important Note: The principle of "first come, first served" applies to all services

Payment Conditions & Cancellation Policy

General Information

- All above rates are in Euro.
- According to the Greek Tax Policy, the Value Added Tax (VAT) is 24%
- If your company is a member of VIES, the Value Added Tax (VAT) is excluded. Please be so kind to provide us with your VIES number.

Payment Deadlines

For all categories of sponsorships and exhibition:

- 50% of the total amount is required upon confirming participation
- final settlement of the balance before end of August 10th, 2017

Cancellation Policy

- **For Exhibition & Sponsorships**
 - For any cancellation of Sponsorship 100% cancellation fees will apply